



MYSTUFF@HOME

(Use this sheet to list the categories of items in your house and where they are kept/the Permanent Homes. Most of the items found in Indian homes are scoped in this list. Feel free to customise this to add any additional categories. Keep this in your Pending File – Reference section. Listen to Episode 1 of [New Indian Woman Podcast](#) on how best to use this.)

ORIGINAL ID PROOFS, KEYS & VALUABLES

CATEGORY	PERMANENT HOME
KEYS (Spare Vehicle Keys, Locker Key, Spare House Key, Spare Cupboard Keys)	_____
ID Proofs(Aadhaar, PAN Card, Passport, Voter Id,....)	_____
Certificates	_____
Passport size photos, LPG Book	_____
_____	_____

WARRANTY CARDS, INSTRUCTION MANUALS

CATEGORY	PERMANENT HOME
Warranty Cards	_____
Instruction Manuals	_____
_____	_____

FINANCIAL

CATEGORY	PERMANENT HOME
Income Tax Related	_____
Insurance Related Originals	_____



Cheque Books/Statements/Pass Books

STATIONERY ITEMS

CATEGORY

PERMANENT HOME

A4 sheets, new notebooks, diaries

Paper and books to be reused

Stapler, Glue stick, Scissors, Cello tape, Paper Clips

WOOLLEN ITEMS

CATEGORY

PERMANENT HOME

Sweaters, Thermals, Caps, Socks, Gloves

Blankets

CHILDRENS' ITEMS

CATEGORY

PERMANENT HOME

Old Toys, Board Games, Return Gifts

Extra Stationery items – Crayons, Sketch Pens



TRAVEL RELATED

CATEGORY	PERMANENT HOME
Toilet Kit and related items, Locks and Keys	_____
Sleeping Bags	_____
_____	_____

KITCHEN

CATEGORY	PERMANENT HOME
Additional Vessels	_____
Home appliances used rarely	_____
_____	_____

MISCELLANEOUS

CATEGORY	PERMANENT HOME
Nostalgia Box	_____
Emergency Sewing Kit	_____
Items to be given as Gifts	_____
Extra handbags/bags	_____
Extra Pillows/Razai/Quilts	_____
Items to be repaired – Cloth/Others	_____
Tools (screw drivers, plier) and related items	_____
Old Photo albums/Loose photos	_____
Items to be given away	_____



eWaste

Camera, lens

Decorations (Christmas, BDay, Diwali..)



ITEMS IN MY LOFT/ _____

(Use this page to list the items in a specific area of your house that you don't access frequently and hence you are likely to forget what is kept where. Take multiple copies of this sheet and paste it near that particular area or keep it in your Pending File – Reference section. Listen to Episode 1 of [New Indian Woman Podcast](#) on how best to use this.)

Box/Shelf 1	Box/Shelf2